

SNOW PLOW APPLICATION COVER LETTER

Thank you for applying for a 2018-2019 Snow Removal Permit with The Village of Grosse Pointe Shores.

Sample forms of required documents are available upon request (surety bonds, certificates, etc.)

All applications must be submitted as a completed packet. We cannot accept nor can we hold an incomplete packet. No exceptions can be made to this department policy. It is the responsibility of the applicant to obtain their surety bond and certificates of insurance. We are not able to contact insurance carriers on your behalf. Please be advised the average cost for a surety bond from a commercial insurance carrier is \$100.00.

Please note that if a contractor is not using a truck/plow, but rather a push style snow blower they must still obtain a plow permit and provide the same documentation.

All fees must be paid in full at the time of processing/issuing.

	Required Items	X
1.	A completed GPS Snow Removal Permit Application (attached)	
2.	A signed copy of the Snow Removal Ordinance accepting the terms/conditions (attached)	
3.	An original \$5,000 surety bond naming the Village of Grosse Pointe Shores	
4.	A current certificate of commercial insurance for the applicant's business	
5.	A copy of the vehicle(s) Michigan Registration	
6.	Payment in full (cash or check) \$100 for the permit & \$25 each additional vehicle being used	

Once your application has been processed you will receive the following items for the department clerk. Please be certain that you have received all the items prior to leaving.

	Items returned to applicant upon completion	X
1.	A copy of your completed Snow Removal Permit Application	
2.	A copy of your signed Snow Removal Ordinance	
3.	A window sticker(s) to be placed on the appropriate vehicle(s) lower, front, driver's side window	
4.	An invoice for your transaction	

Village of Grosse Pointe Shores
Snow Removal License Application
2018 – 2019

795 Lake Shore Rd.
Grosse Pointe Shores, MI 48236
313.881.5500 fax 313.640.1661

Permits are valid: October 31, 2018 to October 31, 2019

Date:	
Processed by (Clerk):	
Number of Vehicles:	
Permit #(s) Issued:	

Name of Business:		
Business Address:		
Primary Phone No.:		
Name of Applicant:		
Title of Applicant:	Owner	President
Please circle one		
Please note the individual filing for the license <u>MUST</u> be the owner/president of the company.		

The cost of a license is \$100.00 for the initial permit & \$25.00 for each additional vehicle.

1 vehicle	\$100.00	6 vehicles	\$225.00
2 vehicles	\$125.00	7 vehicles	\$250.00
3 vehicles	\$150.00	8 vehicles	\$275.00
4 vehicles	\$175.00	9 vehicles	\$300.00
5 vehicles	\$200.00	10 vehicles	\$325.00

Office Use:

Date Issued:		Issued by (Clerk):	
License No.(s):		Invoice # Attach Copy	

Permits that are purchased/ obtained for the 2018/2019 season will remain valid until Oct. 31, 2019

Ordinance 156 adopted by Council and Effective 05/28/2002

Section 1. Permit Required:

1. No person shall, for hire, gain or reward, operate any snow removal equipment upon the sidewalks or thoroughfares of the Village of Grosse Pointe Shores without first obtaining an annual permit from the office of the Village Clerk.

Section 2. Term:

1. All permits are granted under the provisions of the Ordinance shall expire on October 31st of each year and shall not be transferable.

Section 3. Application Fee and Bond:

1. The Village Clerk shall issue a permit upon satisfactory completion of permit application, the payment of \$100.00 permit fee and the execution of a bond to the Village of Grosse Pointe Shores in the sum of \$5,000.00 as approved in for by the Village attorney.
2. No permit shall be issued by the Village Clerks office until the application permit fee and bond have been filed and approved by said office.
3. Upon approval, the Village Clerk shall issue a permit which shall be permanently affixed to the right front window of the permit holder's vehicle.
4. A snow removal permit shall be valid for one vehicle only. Additional permits for additional vehicles shall be issued upon payment of \$25.00 per each vehicle.

Section 4. Safety Lighting:

1. Each vehicle shall be equipped with top mounted yellow flashing or rotating safety light visible to 200 feet.

Section 5. Removal of Snow:

1. Permit holder shall shovel, plow, push, discharge or move snow onto any thoroughfare or sidewalk in the Village of Grosse Pointe Shores provided that snow may be moved over a thoroughfare to a median or to private property if permission under Section 5(2) has been granted so long as no snow remain on said thoroughfare so as to impede vehicular traffic.
2. No permit holder shall shovel, plow, push, discharge or move snow onto private property of any resident of the Village of Grosse Pointe Shores without first obtaining permission from said property owner.

Section 6. Non-Commercial Operation:

The provisions of this Ordinance shall not be applicable to a resident owner, or lease who by means of a motor driven device removes snow from the sidewalk contiguous to his premises.

Section 7. Penalty:

Any person violating the provisions of this Ordinance upon conviction thereof shall be punished by the imposition of a fine not to exceed \$500.00

Section 8. Conflicting Ordinances:

All Ordinances or parts of Ordinances in conflict herein are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 9. Effective Date:

The Ordinance shall become effective twenty (20) days after its passage by the Village Council.

I have read and agree to the conditions of the Ordinance

Signature of Applicant

Date

Printed Name

Phone #



Effective Date: December 4th, 2013

Western Surety Company

LICENSE AND PERMIT BOND

KNOW ALL PERSONS BY THESE PRESENTS:

Bond No. 61880734

That we, _____

of _____, State of Michigan, as Principal,
and WESTERN SURETY COMPANY, a corporation duly licensed to do surety business in the State of

Michigan, as Surety, are held and firmly bound unto the

Village of Grosse Pointe Shores, State of Michigan, as Obligee, in the penal

sum of Five Thousand and 00/100 DOLLARS (\$5,000.00),
lawful money of the United States, to be paid to the Obligee, for which payment well and truly to be made,
we bind ourselves and our legal representatives, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the Principal has been
licensed Snow Removal

_____ by the Obligee.

NOW THEREFORE, if the Principal shall faithfully perform the duties and in all things comply
with the laws and ordinances, including all amendments thereto, pertaining to the license or permit
applied for, then this obligation to be void, otherwise to remain in full force and effect until
December 4th, 2014, unless renewed by Continuation Certificate.

This bond may be terminated at any time by the Surety upon sending notice in writing, by First Class
U.S. Mail, to the Obligee and to the Principal at the address last known to the Surety, and at the expiration
of thirty-five (35) days from the mailing of said notice, this bond shall ipso facto terminate and the Surety
shall thereupon be relieved from any liability for any acts or omissions of the Principal subsequent to said
date. Regardless of the number of years this bond shall continue in force, the number of claims made
against this bond, and the number of premiums which shall be payable or paid, the Surety's total limit of
liability shall not be cumulative from year to year or period to period, and in no event shall the Surety's total
liability for all claims exceed the amount set forth above. Any revision of the bond amount shall not be
cumulative.

Dated this 4th day of December, 2013.

SAMPLE

Principal

Principal

WESTERN SURETY COMPANY

By Paul T. Bruffat
Paul T. Bruffat, Senior Vice President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/20/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES OWNED BY THE CERTIFICATE HOLDER. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Insurance Group, Inc.

CONTACT

NAME:

PHONE

(A/C No. Ext.)

E-MAIL

ADDRESS:

PRODUCER

CUSTOMER ID #:

FAX

(A/C No. Ext.)

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED

INSURER A: Frankenmuth Mutual

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL1341905608

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SR	TYPE OF INSURANCE	ADDL	INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY							
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY							
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR				BOP6055715	3/29/2013	3/29/2014	EACH OCCURRENCE \$ 1,000,000
								DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
								MED EXP (Any one person) \$ 5,000
								PERSONAL & ADV INJURY \$ 1,000,000
								GENERAL AGGREGATE \$ 2,000,000
								PRODUCTS - COMPIOP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG							
	MOBILE LIABILITY							
	ANY AUTO							
	ALL OWNED AUTOS				BA 6055715	3/29/2013	3/29/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> SCHEDULED AUTOS							BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS							BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> NON-OWNED AUTOS							PROPERTY DAMAGE (Per accident) \$
								Schedule Mod Factor 1 \$
								Underinsured motorist \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB							EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB							AGGREGATE \$ 1,000,000
	DEDUCTIBLE							
	<input checked="" type="checkbox"/> RETENTION \$ 10,000				BOP6055715	3/29/2013	3/29/2014	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							WC STATUTORY LIMITS
	If yes, describe under DESCRIPTION OF OPERATIONS below							OTHER
					WC 6055715	3/29/2013	3/29/2014	EL EACH ACCIDENT \$ 500,000
								EL DISEASE - EA EMPLOYEE \$ 500,000
								EL DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

SAMPLE

MICHIGAN REGISTRATION

RUTH JOHNSON
Secretary of State

Plate: AC97150 Expires: 02/28/2014

ORIGINAL REGISTRATION

2009 FORD

PICKUP

Vehicle No.:
C

Fee Cat. or Wt.: 024000
County: MACOMB



AC97150 H

License Fee: 491.00

02272013 B7 B058 164 0293 491.00

TR:IL

SAMPLE